

# THE GHOST POST

## September Update – Second Edition



### STAY CONNECTED

Change of address?  
Change your phone  
number? Please keep  
us informed!

### TO REPORT ABSENCE

Please use  
SchoolMessenger Safe  
Arrival to report student  
absences via the  
website, phone or the  
app!

### PARKING

Please be reminded that  
there is no student  
parking at London  
Central Secondary  
School.

### BUSING

Busing information is  
available at:  
[www.mybigyellowbus.ca](http://www.mybigyellowbus.ca)

### PARENT PORTAL

Register for the PARENT  
PORTAL for access to  
daily attendance and  
academic updates.

### Principal's Message

We are excited to be returning to the classroom to welcome new and familiar faces next week. We want you to know that your safety is paramount to us. We are doing all we can to ensure students feel welcomed and secure within their learning environment.

This newsletter will focus on safety protocols that must be reviewed in order to prepare for a seamless arrival during the week of September 14, 2020.

The TVDSB will centrally open access to cohort information and student timetables through the portal today. Thank you for your ongoing patience throughout this time.

Should you have any questions or concerns, I can be reached at [t.vacante@tvdsb.ca](mailto:t.vacante@tvdsb.ca) and our Vice-Principal, Mr. McLean can be reached at [mark.mclean@tvdsb.ca](mailto:mark.mclean@tvdsb.ca)

### Daily Schedule for Adaptive Learning Model

8:15 am – Period 1  
10:25 am – Lunch  
11:20 am – Period 2  
1:30 pm – Study Hall

### Covid-19 Student Health Agreement

Families of students who are attending in-person learning are required to complete a Student Health Agreement for each child on the TVDSB Parent Portal. This agreement includes a commitment from families to screen children daily. The deadline to respond to the agreement is Monday, September 14, 2020. Thank you for your attention to this important requirement.

### Daily Self-Assessment

Prior to leaving home each day, families need to complete the Covid-19 self-assessment. If the answer is yes to any of the questions, the student is required to stay home until they are symptom free for 24 hours. <https://www.tvdsb.ca/en/our-board/student-health-agreement.aspx>

### Drop Off and Pick Up Procedures

In consultation with parking enforcement at the City of London, we are asking parents to **drop off in the morning and pick-up in the afternoon at the metered parking spaces on Princess Avenue and Dufferin Avenue which are located East of Waterloo Street.** We have been advised that parking enforcement at the meters will cease during these brief periods of drop off and pick up. We have also been advised that parking enforcement on Princess Avenue West of Waterloo Street will continue if

parents use that area to drop off and pick up their children. Please note that the parking lot is not a drop off area. The City of London will be enforcing parking restrictions in this lot between the hours of 7:00am – 3:00pm.

### **Walk-A-Block and Road Safety**

Please see the additional attachment from Student Transportation Services reminding students and parents of the importance of safety at crosswalks and while walking to and from school.

### **Arrival and Access to Building – Waterloo Street Entrances**

Both main entrances facing Waterloo Street will open for student access at 8:00 am for all students. Please do not arrive to school prior to this time. Doors will be secured for external entry at 8:30 am. After that time, a student who is late will need to call the main office for admittance through the New Waterloo Street Main Door entrance (the door closest to the main office). The phone number will be posted on the door. Please note that the parking lot doors and the doors facing Princess Street will be locked. Students will be required to attach their face masks prior to entering the school. Students will proceed to their assigned classroom.

### **Entrance Protocol**

Upon entering the building, students will go directly to their assigned classroom. Lockers will not be assigned to students at this time. For safety, students cannot congregate in hallways or non-instructional spaces. Students will need to follow the directional flow markers in the hallway and choose the most direct route to their destination. Please access your student timetable via the student or parent portal to ensure you are aware of your destination prior to arriving.

### **Masks**

All students are required to wear a mask in the building. Students are encouraged to wear their personal masks; however, masks will be available as needed. Students will remove masks to eat lunch in their classroom while maintaining physical distance and using hand hygiene. Students may remove masks outside where physical distancing is possible.

### **Hand Hygiene**

Hand sanitizers will be available in classrooms that do not have a sink. If a classroom has a sink, students will wash their hands upon entry. Hand sanitizer will be used throughout class time as needed. Students are asked to use the hand sanitizer that is provided. Please do not bring scented hand sanitizers to school.

### **Lunch Procedures**

Students are expected to remain at school during the lunch period to maintain their cohort. Students must bring their own lunches to school and they must bring all items home with them. Recycling will not be available for lunch materials. There will be no cafeteria service at the school this year. Students will eat their lunches in their classrooms or in a designated area with their cohort. Should students leave the school at lunch, they will not be permitted back into the school, or on school property until five minutes prior to the start of afternoon classes. Students will practice hand hygiene upon re-entry to their classroom for afternoon classes.

### **School Materials**

Students are asked to bring the supplies they need for class each day. This will include a computer or other device, binder, pen/pencils, and paper. Students will take their supplies home each day. Students will not have access to lockers. Please be reminded that the school is not responsible for lost or stolen items. Students are always asked to keep valuables with them or secured.

### **Study Hall**

Study Hall will take place in the student's classroom during the last hour of our school day. Students will have the opportunity for self-study. Attendance will not be taken during Study Hall, therefore if students choose not to remain, they must exit the school and will not be granted re-admittance.

---

### **School Visitors**

As directed by the Ministry of Education, public access to schools is prohibited. Volunteer and visitor access is not permitted at this time. If you need to contact the school, please call 519-452-2620.

### **Timetables**

There will be very little flexibility with respect to student timetables due to the recent re-organization. We are unable to grant course change requests unless a student has already taken a course in summer school, in the event that a pre-requisite is needed for post-secondary, or a senior student requires a spare. Should you have questions about your student's timetable, please contact your child's guidance counsellor for more information.

### **Cohorts**

We are unable to accommodate requests for cohort changes.

### **Bring Your Own Device**

Students are encouraged, but are not required, to bring a mobile electronic device to school when possible. Please see the following TVDSB policy. Students may bring their own computing devices to schools to limit the use of shared devices at the schools and school related events. Students and staff should not share their personal devices with others. Mobile technology devices include, but are not limited to, laptops, netbooks, Chromebooks, tablets, iPads, and smartphones.

1. Before bringing a personally owned mobile technology device to school, students and staff should record its make, model, and serial number. This information should be maintained by the family at home. Students and staff should clearly label the device and its peripherals, such as cables or headphones, with the first and last name.
2. TVDSB will not be responsible for lost, damaged, stolen items or incidents of cyber security breaches.
3. Students are responsible at all times for complying with their school's "Code of Conduct", "Computer Safe & Acceptable Use Code of Conduct", copyright legislation and the conditions outlined in this document. It is the expectation that personal owned mobile devices will be only used for educational purposes.
4. Any mobile technology device that is brought to school should have a fully charged battery at the beginning of the day. TVDSB schools do not have sufficient charging points for all students and staff.
5. Students and staff will use TVDSB's wireless network connection when at school. TVDSB is not responsible for charges that may occur from accessing other connections.
6. Privacy and safety are paramount for students and staff. Students must obtain permission from a teacher or administrator before recording, taking pictures, or publishing images, information, or works of individuals or groups (school code of conduct). Recordings and pictures may be taken for teacher-approved projects only, and permission must be obtained.
7. It is not the responsibility of TVDSB to troubleshoot individual personal, non-board devices

***Please continue to monitor the TVDSB Website for information. We will also be sending up-to-date communication as it becomes available via School Messenger.***

---